

EXHIBIT 1-A

GUIDELINES ON FIRM COMMITMENT OF NON-TSEP FUNDS

The following information describes the documentation that is required for the various types or forms of matching funds:

A. Grants and Other Government Appropriated Funds

A letter is required from the funding agency stating that funding has been approved or appropriated. The letter should indicate the agency's approval of a final application for the project, and/or the existence of a signed contract between the funding agency and the local government, and indicate when funds will be available.

If the project has been split into multiple phases by the funding agency, the letter should state that a portion of the funding has been approved or authorized and the agency is committed to approving or authorizing the remainder of the funding within a reasonable amount of time. The letter should discuss the phasing of the project and the expected timetable for approving or authorizing the funding for the project. Depending on the documentation, level of the commitment of the other funds, and the likelihood that the entire project will be completed TSEP funds may be withheld until the final phase when all funds are firmly committed.

B. Local Government Funds

Local governments that have committed reserves or annually budgeted funds, will be required to provide a copy of the budget or a budgetary authority resolution (see exhibit 4-A) that has been approved and adopted by the governing body. The budget must specifically designate the source of funds that will be available for the TSEP project. Some projects, such as multiple bridge projects, can be broken down into discrete phases and funded over multiple years; however, Commerce will not consider the funds committed until the full amount needed to construct all phases is budgeted and actually available to the local government.

C. Loans (Revenue Bonds, General Obligation Bonds, Special Improvement Districts, Rural Improvement Districts)

Loans to Municipalities, Counties, Districts, or Tribes, that require a vote by only the governing body

Loans that require a vote by the general population or users

SRF loan

- | | |
|--|--|
| • "Commitment Agreement" or "Letter of Approval for State Revolving Fund Loan Program in Lieu of Commitment" | • "Commitment Agreement" or "Letter of Approval for State Revolving Fund Loan Program in Lieu of Commitment" |
|--|--|

Agreement”, adopted by Resolution

- “Letter of Conditions” from RUS
- “Letter of Intent to Meet Conditions”
signed and returned to RUS
FORM: RD 1942-46
- “Request for Obligation of Funds”
FORM: RD 1940-1

RUS loan

Agreement”, adopted by Resolution

- Successful certified debt election results
(attach supporting documents)
- “Letter of Conditions” from RUS
- “Letter of Intent to Meet Conditions”
signed and returned to RUS
FORM: RD 1942-46
- “Request for Obligation of Funds”
FORM: RD 1940-1
- Successful certified debt election results
(attach supporting documents)